
Minutes from board meeting 5-2022

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| Organization | Stiftelsen Trondheim International School |
| Meeting number | 5-2022 |
| Date | Monday, June 13, 2022 |
| Time | 12:00 PM - 4:00 PM |
| Location | Clarion Hotel Trondheim, Brattørkaia |
| Procedure | Board meeting & Board Strategy seminar 2022, møtet starter med lunsj |

Participated

Trygve Bragstad (*Chair of the Board*), Therese Nøst (*Vice Chair of the Board*), Øyvind Fries (*BoD Member*), Linda Anita Haugen (*BoD Member*), Aase Müller (*BoD Member*), Stine Solberg (*BoD Member*), Agneta Amundsson (*Head of School*), Ingrid Cicilie Lænd (*Teaching Staff Representative*), Benjamin James Dean (*Non-teaching staff representative*), Caroline Cheng (*Parent Committee Representative*), Anne Trine Hagfors (*Trondheim municipality representative*), Alexander Muthanna (*Student Council Representative*)

Issue 34 Board call and agenda

Opening of meeting

Issue 35 Minutes 4-2022

Approval and signature

No comments.

Decision

The Board approved the minutes from the previous Board meeting.

Issue 36 Previous decisions and tasks

Update

HoS informs that this area of Styreplan is not currently up to date.

Decision

HoS will work with BM to update and ensure this function is used effectively ahead of the first Board meeting of the fall (September).

Issue 37 Head of School Report

Decision

Economy: current prognosis indicates a deficit of approximately 400 000 NOK for 2022. This due to personnel costs including uncertainties re the outcomes of salary negotiations and delayed refunds from NAV. This may change. Dependent on which groups get what.

Measures taken to mitigate this include:

- 1.5 decrease in personnel from August 1st 2022
- IB Coordinators, DHoS and HoS to increase substitution hours
- Proposal to cover Office Manager maternity leave with a 50% position

Approval to be sought for a deficit of ca 400 000 NOK. AA requests to delay this until the next Board meeting (September) when more concrete and accurate information is available.

Community: No comments

Organisation: No comments

Quality Assurance: No comments

Question from BoD member ØF - Update on kindergarten?

HoS - they do not plan to move until summer '23. Discussion pending with Festningsgata 2 AS re the use of the outdoor space that will be freed up.

Decision

The Board took note of Head of School's report.

The Board requests a clear and full comparison of budget - accounting - prognosis for all posts at each board meeting moving forward.

The Board expects the school administration to continue to steer towards a 0 budget. To be reviewed at the first Board meeting in the fall (September).

The administration must then present a full overview of budget - accounts - prognosis re. the potential deficit that is sought approval for.

The administration must also present the cut list required to reach a 0 budget.

Issue 38 BoD meeting plan academic year 2022-2023

Decision

June 14th BoD meeting + seminar will most likely take place during working hours.

Decision

The Board approved the presented meeting plan for the academic year 2022-2023.

Issue 39 Årlig tilstandsrapport for Grunnskoler

Discussion

Decision

The Board took note of the presented Udir Tilstandsrapport for 2022.

BoD members AaM and SS were appointed to finalize the school owner's assessment in collaboration with Head of School.

Issue 40 Miscellaneous

Non planned issues

No items raised.

Location:

Date:

*Signed 9/27/22 by Bragstad,
Trygve using BankID.*

*Signed 6/17/22 by Nøst,
Therese using BankID.*

*Signed 6/22/22 by Fries,
Øyvind using BankID.*

Trygve Bragstad
Chair of the Board

Therese Nøst
Vice Chair of the Board

Øyvind Fries
BoD Member

*Signed 6/21/22 by Müller, Aase
using BankID.*

*Signed 6/17/22 by Solberg,
Stine using BankID.*

Aase Müller
BoD Member

Stine Solberg
BoD Member