
Minutes from board meeting 4-2022

Organization	Stiftelsen Trondheim International School
Meeting number	4-2022
Date	Wednesday, May 25, 2022
Time	6:00 PM - 8:00 PM
Location	Festningsgata 2, Staff room
Procedure	ordinary meeting

Participated

Trygve Bragstad (*Chair of the Board*), Therese Nøst (*Vice Chair of the Board*), Øyvind Fries (*BoD Member*), Linda Anita Haugen (*BoD Member*), Aase Müller (*BoD Member*), Stine Solberg (*BoD Member*), Agneta Amundsson (*Head of School*), Ingrid Cicilie Lænd (*Teaching Staff Representative*), Benjamin James Dean (*Non-teaching staff representative*), Caroline Cheng (*Parent Committee Representative*), Anne Trine Hagfors (*Trondheim municipality representative*), Alexander Muthanna (*Student Council Representative*), Jorn de Vlioger (*Deputy representative*), Cathrine Tørum

Issue 27 Board call and agenda

Opening of meeting

The new board and administration presented itself to each other.

The new Chair appreciated the broad competence in the board, and thanked the previous Board for good performance.

Decision

The board approved the call and the meeting agenda.

Issue 28 Minutes 3-2022

Approval and signature

Decision

Minutes were approved.

Issue 29 Previous decisions and tasks

Update

Decision

There will be focus on strategy planning in the next Board meeting June 13th.

Issue 30 Psychosocial School Environment

Discussion

IB coordinators Hope Steen (PYP) and Virginia Neilsen (MYP) joined the meeting on this issue and presented the school Environment plan, and how the school environment plan is monitored systematically, using Udir surveys, with results and focus areas, with issues such as bullying and focus on practical learning.

-Suggested focus areas from teachers and students were presented.

Decision

The board took note of the presented data and information.

Issue 31 Head of School Report

Update

HoS presented her report with reference to the focus areas in the strategy and the short term goals for 2022.

Deputy Head of School presented status, plans and challenges with reference to the Community focus area;

-Admission update, fundraising; Fun Run raising money for Ukraine., Trips and Events, visit to Falstadsenteret, Voll Gård, participation in Tinstafetten, PYP exhibition, pl.

Business manager presented the accountings for Aprils. These show budget deviations with regards to personnel costs for the spring semester, due to underfunded accounts. The administration is asked to come back to the Board with detailed proposals to balance the budget towards December.

The board asks for a prognosis with alternatives to bring budget in balance by December 2022.

Decision

The Board took note of the HoS report.

-The Board asked for next meeting for a prognosis for the whole year for budget items which have a significant negative deviation from budget.

-Administration must for next meeting show suggestions to measures for balancing the budget.

-If Administration believes that school should be run towards a deficit 2022 this needs to be given as a separate case to the Board.

Issue 32 Evaluation of the AGM/Welcome to new BoD members

Discussion

Decision

The Board took note of the discussion and the suggested actions for improvements in both AGM and ordinary meetings:

-Next year will be held as a short meeting with formal AGM-issues and then a pedagogic or school relevant post presentation.

-Next year will be considered as a hybrid meeting (both digital and in physical meeting).

-The board itself will be called for in calendar to keep track of who are unable to attend.

- The physical part of the meeting will be held in another (smaller) meetingroom.

Issue 33 Miscellaneous

Non planned issues

Decision

No miscellaneous issues in meeting 4 2022.

Location:

Date:

*Signed 5/30/22 by Bragstad,
Trygve using BankID.*

*Signed 5/31/22 by Nøst,
Therese using BankID.*

*Signed 5/30/22 by Fries,
Øyvind using BankID.*

Trygve Bragstad
Chair of the Board

Therese Nøst
Vice Chair of the Board

Øyvind Fries
BoD Member

*Signed 5/30/22 by Haugen,
Linda Anita using BankID.*

*Signed 6/1/22 by Müller, Aase
using BankID.*

*Signed 5/30/22 by Solberg,
Stine using BankID.*

Linda Anita Haugen
BoD Member

Aase Müller
BoD Member

Stine Solberg
BoD Member