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# Minutes from board meeting 2-2020

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Organization	Stiftelsen Trondheim International School
Meeting number	2-2020
Date	Wednesday, March 11, 2020
Time	5:00 PM - 11:59 PM
Location	Online
Procedure	Simplified - electronical

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## Participated

Øyvind Fries (*Chair of the Board*), Marte Løvik (*Vice Chair of the Board*), Jennifer Elise Branlat (*BoD Member*), Linda Anita Haugen (*BoD Member*), Aase Müller (*BoD Member*), Agneta Amundsson (*Head of School*), Vera Wigum (*Student Council Representative*), Christine Østerlie (*Business Manager*)

## Lawful absence

Wenche Brenne Drøyvold (*BoD Member*), Jelena Sitar (*Teaching Staff Representative*), Marc Urie (*Non-teaching staff representative*), Trina Galloway (*Parent Committee Representative*)

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## Issue 13 Board call and agenda

Opening of meeting

Due to certain Board members placed in Corona virus quarantine, the planned Board meeting is postponed 14 days.

However, there is a need to process the clarification of BoD decision 57/2019 issue due to the school's admission deadline 1. April electronically in a simplified Board meeting.

## Decision

The Board approved to process a simplified Board meeting.

The Board approved the call and agenda.

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## Issue 14 Previous decisions and tasks

Update

To be reviewed in the next Board meeting.

## Decision

Postponed to next Board meeting.

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## Issue 15 Clarification of BoD decision 57/2019 - number of enrollments

Decision

Refer to the associated case nr. 57, June 2019, in which it was decided to increase the number of students from 200 to 230 before necessary approval of facilities from Trondheim Kommune was granted.

Refer to the ongoing indoor climate upgrade process. The indoor climate is now deemed sufficient

## Decision

The Board delegates to the Head of School to assess the maximum number of students in the school in accordance with relevant laws and regulations.

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**Issue 16 Admission criteria adjustment**

Decision

Based on the development in regards to number of applicants and accepted spots in PYP1 the last four years, Cf. separate presentation, we see a need to adjust the admission criteria to safeguard the enrollment in PYP 1.

The same matter has recently been addressed by Tromsø International School and approved by Udir, Cf. attached letter from Udir.

**Decision**

The Board approved the adjusted admission criteria, with immediate effect.

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**Issue 17 Miscellaneous**

Non planned issues

**Decision**

No issues reported.

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Location:

Date:

*Signed 3/23/20 by Fries,  
Øyvind using BankID.*

*Signed 3/25/20 by LØVIK,  
MARTE using BankID.*

*Signed 3/19/20 by Branlat,  
Jennifer Elise using BankID.*

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Øyvind Fries  
Chair of the Board

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Marte Løvik  
Vice Chair of the Board

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Jennifer Elise Branlat  
BoD Member

*Signed 4/2/20 by Haugen,  
Linda Anita using BankID.*

*Signed 3/18/20 by Müller, Aase  
using BankID.*

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Linda Anita Haugen  
BoD Member

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Aase Müller  
BoD Member