

PROTOCOL
Annual General Meeting
11th of May 2016 at 20:00, School gym

Attendees

Board members (ref THIS bylaws § 6)

Arne Braatas, Henrik Kierulf, Tone Muthanna, Cathrine Skonhoft, Hege J. Tunstad, May Liz Bjørnevik Tho, Virginia Neilsen

Attendees: 40 attendees with voting rights at 20:05, 41 from 21:08.

1. Opening
The meeting was opened at 20:06 by the chair of the BoD.
2. Appointment of;
<p>a. Meeting Chair: Arnt Einar Andersen is appointed as a meeting chair and accepted by the AGM.</p> <p>Information; Meeting will be conducted based on the AGM meeting procedures which was approved by the AGM in 2010. The cases brought after the point 5 will not be accepted.</p> <p>The change in agenda: Originally the point 4 was approval of meeting call and agenda, but now is moved to the point 3.</p> <p>b. Secretary: Kanako Mori is appointed as a secretary and accepted by the AGM.</p> <p>c. Two tally delegations: Morten Engeset-Nordanger and Gregor Gabriel are appointed as tally delegations and accepted by the AGM.</p> <p>d. Two meeting attendants to countersign the minutes: Kristin Sandberg, Stig Wigum are appointed to countersign the minutes and accepted by the AGM.</p>
3. Approval of meeting call and agenda
The meeting call and the agenda were approved with an additional item 10: Any other business.
4. Annual Reports
<p>a. Board of Directors – Chairman May Liz Bjørnevik-Tho</p> <p>The BoD report was presented by the powerpoint presentation and accepted at the AGM.</p> <p>The Chair of the BoD looked briefly into each points on the presentation presented to the AGM.</p>

The strategic plan, mission and visions for This towards 2021 were also presented. The new vision for Trondheim International School is "Building Global Citizens"

The new HoS from 1st of July 2016: Agneta Amundsson presented herself to the AGM.

Udir Audit: Christian Sønsteby (associate lawyer from Steenstrup who has been working with the case by Udir tilsyn) presented the information to the AGM.

b. Administration & Curriculum –IB coordinators Virginia Neilsen and Hope Steen presented this case

The Administration and Curriculum report was presented by the powerpoint presentation and accepted at the AGM by the IB Coordinators.

c. Finance – Business Manager Christine Østerlie

The highlights from the annual accounting 2015 were presented by the powerpoint presentation and accepted at the AGM.

5. Election of Board Members

The chair of the Nomination committee: Alexander Wahba (other members: Philip Ringrose and Babak Farshchian)

The chair of the NC provided a verbal report regarding the election of BoD members to the AGM. Due to the current situation the school is in, the number of candidates of the BoD was reduced from 5 to 1.

Refer to the document which was provided with the agenda beforehand for further details.

Discussion points;

- There needs to be minimum 5 BoD members based on the bylaws
- Roles in the BoD
- 2 current BoD members resigning
- Clarification that the PC president is not automatically on the BoD as a voting member

The Nomination committee recommends Adlan Elmurzajev as a candidate for a BoD member.

Voting: it was conducted by the ballot,

- 38 for
- 2 blank
- 1 invalid - out of 41 votes

The recommended candidate Adlan Elmurzajev was elected as a new BoD member by the AGM.

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6. Approve Board Remuneration
n.a.
7. Approve Changes in Bylaws
<p>Information regarding bylaws was provided by the meeting chair.</p> <ul style="list-style-type: none"> • General information on what bylaws are • Procedures of how bylaw changes occur <p>Suggestion for change 1:</p> <p><i>Styreleder som velges særskilt for 2 år av gangen. Nestleder som velges særskilt for 2 år av gangen. 3-5 styremedlemmer som velges for 3 år av gangen. Valgene gjennomføres slik at styreleder og nestleder ikke er på valg samme år, og at eller ikke mer enn 2 av styremedlemmene er på valg samme år.</i></p> <p>Background:</p> <p>This adjustment in the bylaws is to meet Utdanningsdirektoratet's concerns concerning the need for continuity in the Board. Ensuring that not all Board members being changed at the same time can prevent a lack of continuity in the Board,</p> <p>Refer to the document which was provided with the agenda beforehand for further details.</p> <p>Voting conducted at 21:30;</p> <ul style="list-style-type: none"> • 38 for • 1 blank • 2 invalid - out of 41 voting parents <p>This change was voted for by the AGM.</p> <p>Suggestion for bylaw change 2:</p> <p>It was informed that the reference to the law in document which was provided with the agenda beforehand §7 in Friskoleloven was incorrect. The correct reference is §5.</p> <p>Suggested change, entered as a point under §5 (Board responsibilities), under "This includes, but is not limited to":</p> <p><i>-The Board is responsible for enabling structures and routines for collaboration with relevant school bodies (such as the Student Council, School Coordinating/Environment Committee and the PC) in order to ensure the practice of a 'forsvarlig system'. The Board shall solicit and consider advice from these bodies, as regulated by the Education Act.</i></p>

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Refer to the document which was provided with the agenda beforehand for further details regarding this suggestion for change.

Voting conducted at 22:07;

- For 16
- Against 19
- Blank 2
- Invalid 1 - out of 38 voting parents

This change was not voted for by the AGM.

Suggestion for bylaws 3:

The last 3 points (4,5,6) are no longer part of the suggestion.

Refer to the document which was provided with the agenda beforehand for further details regarding this suggestion for change.

Voting conducted at 22:25;

- For 0
- Against 29
- Blank 4
- Invalid 1 - out of 35 voting parents

This change was voted against by the AGM.

Suggestion for bylaws 4:

Suggested amendment to §4 "Permanent employees of Trondheim International School have the right to meet and vote at the AGM".

Suggested amendment to §5 "Hvis minimum til foreldrepar/foresatte eller ansatte ønsker det, skal styret også innkalle til ekstraordinært Årsmøte."

Voting conducted at 22:55

- For 19
- Against 10
- Blank 3
- Invalid 2 - out of 32 voting parents

$\frac{3}{4}$ of the AGM vote is required. This suggestion for change was not voted for by the AGM.

8. Election of Auditor

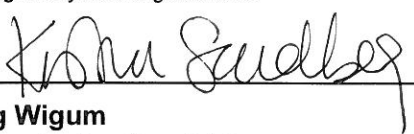

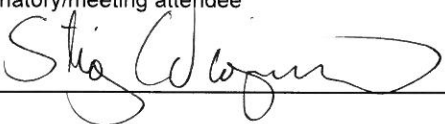
The current auditor is approved by the AGM unanimously.

9. Election of Nomination Committee

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n.a.
10. Any other business
n.a.
11. Summary & Closure
The meeting is closed at 23:10.

Trondheim, Date 11.05.2016

Signatures for approval of the protocol	Date
Kristin Sandberg co-signatory/meeting attendee 	 3/6-2016.
Stig Wigum co-signatory/meeting attendee 	30/5-2016